



# BATTICALOA MEDICAL ASSOCIATION

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## Annual Academic Sessions of the Batticaloa Medical Association

End of August 2016

### Guidelines for submission of abstracts

- All abstracts should reach the Editors by 20th of July. Late entries will not be accepted.
- All abstracts should be printed on A4 size paper with margins set at 30mm. The font should be Times New Roman size 12.
- Three copies should be submitted; the original and two copies without the names of the authors and the institution.
- Provide the TITLE in Bold Capital letters.
- Provide the name of the Author(s), followed by the name of the institution and the name of the country in the original.
- The names of the authors should be in the following format: initials followed by the surname without punctuation.
- An abstract should be 250 words or less.
- The abstract should follow the following format: Introduction, Materials & Method, Results, Discussion and Conclusions.
- Recognized abbreviations and acronyms maybe used.
- A soft copy saved in MS Word format should also be submitted via email. The author may submit the soft copy in a CD if they wish.
- The abstracts will be reviewed anonymously by a committee. The corresponding author will be informed of the result by email.
- The abstracts will be reproduced in the Abstract Book. The BMA reserves the right to make alterations and to edit the text to improve the presentation.
- If the work has previously been presented or published, in whole or in part, this should be stated clearly in the abstract form. This does not disqualify it from being considered.
- *ORAL PRESENTATIONS* – 10mts for presentation; 3 mts for discussion. Multimedia facilities will be provided.
- *POSTER PRESENTATIONS* - should be 1.5m in height and 1m in width. Screens will be provided to put up the posters.
- By Post - 2nd Floor, New OPD Complex, Teaching Hospital Batticaloa.
- Email
  - The Editorial Board - bmaJournal@yahoo.com
  - Batticaloa Medical Association - batticaloamed@gmail.com